

NONPROFIT TRAINING ON DEMAND WORKSHOPS

	WORKSHOP	DESCRIPTION
BOARD GOVERNANCE ESSENTIALS	Nonprofit Board Primer	Board members set direction and provide the vision, leadership, and accountability to ensure their organization's mandate is met. This training session is designed for new Board members and covers the purpose of boards, what they do and don't do, legal obligations, liability, and fiduciary duty.
	Holding Productive & Compliant Meetings	Meetings are a place to give and get information, to solve problems, and resolve conflicts. In this workshop, learn how to hold effective meetings, build strategic agendas, and appreciate the role of bylaws and policies as part of holding productive and compliant meetings.
	Board Succession Planning: Developing a Board Building Strategy	Board succession planning is a critical task designed to ensure the health of the Board and its ability to govern and provide leadership to the organization it serves. A well-developed board succession plan enables the nonprofit's team to minimize negative impacts caused by departures, which helps maintain a consistent workflow during transitions.
VOLUNTEER ENGAGEMENT	Launching a Volunteer Program: Volunteer Infrastructure	A strong volunteer program starts with a solid foundation. This presentation explores the key infrastructure elements that support effective volunteer engagement and program success. Participants will learn how to use the Volunteer Life Cycle model to guide volunteer recruitment, engagement, and retention practices. The session will also emphasize the importance of planning, including taking time to draft, review, and seek input on volunteer strategies before recruiting volunteers.

		Attendees will leave with practical insights to strengthen their volunteer program framework and create a more thoughtful, sustainable approach to volunteer engagement.
	Volunteer Position Descriptions and Postings	Creating clear, meaningful volunteer position descriptions is the foundation of successful volunteer engagement. This presentation explores best practices in volunteering and highlights the importance of thoughtful planning to ensure volunteer roles align with organizational needs and volunteer interests. Participants will be encouraged to think differently about volunteer engagement by designing inclusive, impactful, and rewarding volunteer opportunities. The session will provide practical strategies for developing meaningful volunteer assignments, defining roles and expectations, and creating position descriptions that attract the right volunteers.
	Volunteer Screening	Strong volunteer screening practices are essential for creating safe, effective, and welcoming volunteer programs. This presentation will explore how screening can support both risk management and positive volunteer engagement. Attendees will learn best practices for recruiting, interviewing, screening, and supporting volunteers, while developing strategies to apply consistent and compliant screening practices across all volunteer roles. Through practical examples and discussion, participants will gain tools to establish clear, documented processes that enhance volunteer

		experiences while protecting clients, volunteers, and organizations.
	Volunteer Training and Orientation	Effective orientation and training are key to setting volunteers up for success. This presentation explores how training helps volunteers quickly understand the organization, its people, programs, and expectations while building the skills and confidence needed to perform their roles effectively. Participants will learn how training establishes consistent standards, supports volunteer retention, and demonstrates organizational professionalism and accountability. The session will also highlight how quality training benefits volunteers personally and professionally, while helping organizations assess readiness, commitment, and role suitability. Attendees will gain practical insights to develop meaningful orientation and training experiences that support both volunteers and organizational goals.